

§ 1206.402

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(1) NASA Headquarters (HQ) Information Center, National Aeronautics and Space Administration, Washington, DC 20546.

(2) NASA Information Center, Ames Research Center (ARC), Moffett Field, CA 94035.

(3) NASA Information Center, Hugh L. Dryden Flight Research Center, (DFRC), Post Office Box 273, Edwards, CA 93523.

(4) NASA Information Center, Glenn Research Center (GRC), 21000 Brookpark Road, Cleveland, OH 44135.

(5) NASA Information Center, Goddard Space Flight Center (GSFC), Greenbelt, MD 20771.

(6) NASA Information Center, John F. Kennedy Space Center (KSC), Kennedy Space Center, FL 32899.

(7) NASA Information Center, Langley Research Center (LaRC), Langley Station, Hampton, VA 23665.

(8) NASA Information Center, Lyndon B. Johnson Space Center (JSC), 2101 NASA Road 1, Houston, TX 77058.

(9) NASA Information Center, George C. Marshall Space Flight Center (MSFC), Huntsville, AL 35812.

(10) NASA Information Center, John C. Stennis Space Center (SSC), MS 39529.

(11) NASA Information Center, NASA Management Office Jet Propulsion Laboratory (JPL), 4800 Oak Grove Drive, Pasadena, CA 91109.

(12) NASA Information Center, Wallops Flight Facility (WFF), Wallops Island, VA 23337.

(b) NASA Headquarters and each NASA Center also has a FOIA Electronic Reading Room on the Internet. The Uniform Resource Locator (URL) addresses are as follows:

(1) (HQ) <http://www.hq.nasa.gov/office/pao/FOIA/>;

(2) (ARC) <http://george.arc.nasa.gov/dx/FOIA/elec.html>;

(3) (DFRC) <http://www.dfrc.nasa.gov/FOIA/readroom.html>;

(4) (GRC) <http://www.grc.nasa.gov/WWW/FOIA/ReadingRm.htm>;

(5) (GSFC) <http://genesis.gsfc.nasa.gov/foia/read-rm.htm>;

(6) (JSC) <http://www.jsc.nasa.gov/pao/public/foia/edocs.html>;

(7) (KSC) <http://www-foia.ksc.nasa.gov/foia/READROOM.HTM>;

(8) (LaRC) <http://foia.larc.nasa.gov/readroom.html>;

(9) (MSFC) <http://www1.msfc.nasa.gov/FOIA/docs/docs.html> and

(10) (SSC) <http://www.ssc.nasa.gov/foia/reading/>

(c) In addition a requester may submit a FOIA request electronically. The addresses are as follows: (HQ) foia@hq.nasa.gov; (ARC) foia@arc.nasa.gov; (DFRC) foia@dfrc.nasa.gov; (GRC) foia@grc.nasa.gov; (GSFC) foia@gsfc.nasa.gov; (JSC) foia@ems.jsc.nasa.gov; (KSC) FOIA@ksc.nasa.gov; (LaRC) foia@larc.nasa.gov; (MSFC) foia@msfc.nasa.gov and (SSC) foia@ssc.nasa.gov; and for Inspector General records, foiaoig@hq.nasa.gov.

§ 1206.402 Documents available for inspection at NASA Information Centers.

(a) Each NASA Information Center will have available for inspection, as a minimum, a current version of the following documents:

(1) 5 U.S.C. 552;

(2) Title 14 CFR Chapter V, and Title 41 CFR Chapter 18, and material published in the FEDERAL REGISTER for codification but not yet included in the Code of Federal Regulations;

(3) A master list and index of NASA Issuances, and a copy of all such issuances;

(4) A list and index of the management issuances of the NASA Center at which the Information Center is located, and a copy of such issuances;

(5) NASA's Scientific and Technical AeroSpace Reports and current indexes thereto;

(6) Cumulative Index to Selected Speeches and News Releases issued by NASA Headquarters;

(7) Index/Digest of Decisions, NASA Board of Contract Appeals;

(8) Decisions of the NASA Contract Adjustment Board and a current index thereto;

(9) Copies of Environmental Impact Statements filed by NASA under the National Environmental Policy Act of 1969;

(10) Collection of all issues of "NASA Activities";

(11) List of licenses granted under NASA-owned patents; and

(12) A master list and an index of NASA Policy Directives, Guidelines, and Charters, and a copy of all such Directives, Guidelines, and Charters.

(b) Because the indexes listed in paragraph (a) of this section are voluminous and because current versions thereof will be available for inspection at NASA Information Centers, from which copies of the indexes may be requested under §1206.603, it is determined and so ordered that publication of the indexes quarterly in the FEDERAL REGISTER would be unnecessary and impractical.

§ 1206.403 Duty hours.

The NASA Information Centers listed in §1206.401 shall be open to the public during all regular workdays, from 9 a.m. to 4 p.m.

Subpart 5—Responsibilities

§ 1206.500 Associate Deputy Administrator.

Except as otherwise provided in §1206.504, the Associate Deputy Administrator or designee is responsible for the following:

(a) Providing overall supervision and coordination of the implementation of the policies and procedures set forth in this Part 1206;

(b) After consultation with the General Counsel, making final determinations under §1206.607, within the time limits specified in Subpart 6 of this part;

(c) Determining whether unusual circumstances exist under §1206.608 as would justify the extension of the time limit for a final determination.

§ 1206.501 General Counsel.

The General Counsel is responsible for the interpretation of 5 U.S.C. 552 and of this part, and for the handling of litigation in connection with a request for an Agency record under this part.

§ 1206.502 Centers and Components.

(a) Except as otherwise provided in §1206.504, the Director of each NASA Center or the Official-in-Charge of each Component, is responsible for the following:

(1) After consultation with the Chief Counsel or the Counsel charged with providing legal advice to a Center or a Component Facility, making initial determinations under §1206.603 and §1206.604;

(2) Determining whether unusual circumstances exist under §1206.608 as would justify the extension of the time limit for an initial determination; and

(3) In coordination with the Associate Deputy Administrator, ensuring that requests for records under the cognizance of his/her respective Center are processed and initial determinations made within the time limits specified in Subpart 6 of this part.

(b) If so designated by the Director or Officials-in-Charge of the respective Center, the principal Public Affairs Officer at the Center may perform the functions set forth in paragraphs (a)(1) and (2) of this section.

§ 1206.503 NASA Headquarters.

(a) Except as otherwise provided in §1206.504, the Associate Administrator for Public Affairs, is responsible for the following:

(1) Preparing the annual reports required by §1206.900, including establishing reporting procedures throughout NASA to facilitate the preparation of such reports;

(2) After consultation with the Office of General Counsel, making initial determinations under §1206.603 and §1206.604;

(3) Determining whether unusual circumstances exist under §1206.608 as would justify the extension of the time limit for an initial determination; and

(4) In coordination with the Associate Deputy Administrator, ensuring that requests for Agency records under the cognizance of Headquarters are processed and initial determinations made within the time limits specified in Subpart 6 of this part.

(b) The functions set forth in paragraphs (a)(1), (2) and (3) of this section may be delegated by the Associate Administrator for Public Affairs to a Public Affairs Officer or Specialist and to the Manager or his/her designee, NASA Management Office—JPL.